

**CITY OF KINGMAN  
CLEAN CITY COMMISSION  
City Council Chambers  
310 N. 4<sup>th</sup> Street  
Kingman, Arizona**

**5:00 p.m.**

**Regular Minutes**

**Thursday, January 15, 2015**

<b>Members:</b>	<b>Officers:</b>	<b>Visitors Signing In:</b>
R. Bowman, Chairperson	S. Yocum, Council Liaison	See Attached List
D. Wolf, Vice-Chair	R. Ruggles, Staff Liaison	
J. Carpenter	S. Shaffer, Planner	
R. Giesbrecht	S. Sixkiller-Wing, Recording Secretary	
C. Russell	E. Tapia, Sanitation Superintendent	
M. Van Hasselt		

**CCC PURPOSE STATEMENT**

The Clean City Commission was created for the purpose of assisting the common council in establishing a city-wide policy for decreasing the amount of loose refuse in the city.

**REGULAR MEETING MINUTES**

**CALL TO ORDER & ROLL CALL:** Chairman Bowman called the meeting to order at 5:00:07 P.M. Six members were present and a quorum of members was achieved.

**WELCOME TO NEW COMMISSION MEMBER JOHN CARPENTER** Chairman Bowman and the Clean City Commission members welcomed Mr. Carpenter to the Clean City Commission.

1. **ELECTION OF CHAIR AND VICE-CHAIR FOR 2015:** Commissioner Russell made MOTION to re-elect Chairman Bowman to serve another term as Chairman. Vice-Chairman Wolf **SECONDED** and the MOTION CARRIED UNANIMOUSLY with a vote of (6-0). Commissioner Giesbrecht made a MOTION to re-elect Vice-Chairman Wolf to serve another term as Vice Chairman in 2015. Commissioner Russell **SECONDED** and the MOTION CARRIED UNANIMOUSLY with a vote of 6-0.
2. **APPROVAL OF MINUTES:** The Clean City Commission reviewed the regular meeting minutes for December 18, 2014. Commissioner Giesbrecht made a motion to **APPROVE** the December 18, 2014 meeting minutes as written. Commissioner Carpenter **SECONDED** and the MOTION CARRIED UNANIMOUSLY with a vote of 6-0.
3. **OLD BUSINESS**
  - a. **Discussion of Reusable Bags to Promote Recycling in Kingman.**

The Clean City Commission members approached the local grocery store managers in Kingman to see how the markets would support plastic bags being banned in Kingman. Commissioner Russell spoke with the Acting Manager at Wal-Mart, who said the local store would support the ban. He also spoke with them about distributing and promoting the reusable bags in front of the store. He advised the Clean City Commission (CCC) they would need to send a request to Wal-

Mart on CCC letter head. The letter will need to include the information about the promotion of reusable bags at the Wal-Mart site and a request for a matching distribution of bags.

The Clean City Commission discussed the previous recycle bag promotion and the donations made by the local grocery stores. Members discussed contacting all the stores again to request recycle bags donations. Chairman Bowman asked Staff Liaison Rich Ruggles to draft a 2015 Recycle Bag Promotion letter to so that the Clean City Commission Members can give the letters to the grocery stores requesting donations in Kingman.

**b. Review of Information on Single-Use Plastic Bag Bans.**

Commissioner Giesbrecht spoke with store manager Abdul at Smith's regarding the ban on plastic bags. He indicated that Smith's would also support the ban on plastic bags. Commissioner Giesbrecht said he heard that Flagstaff, Arizona is also considering implementing a ban of plastic bags in the Flagstaff area. He requested Staff Liaison Rich Ruggles contact Flagstaff to request information about the process they are using to implement the ban.

Commissioner Russell advised the CCC that he had seen an article in the Las Vegas Review Journal about the companies who make the plastic bags not agreeing with the plastic bag ban. He indicated the companies are appealing the bag ban in California and they may do the same in Arizona.

The CCC also discussed the Airway Avenue area that continues to be inundated with trash and plastic bags. They discussed the commitments from Smith's and Wal-Mart. These stores have been sending employees over to pick up the debris at this location every couple of weeks in an effort to keep the area free of litter. The CCC discussed contacting the stores to find out what the current schedules are for pick up. They also discussed supporting their efforts and having the Clean City Commission create a team to do a monthly clean up at that location.

Commissioner Giesbrecht made a MOTION that The Clean City Commission should commit to regular clean ups on Airway Avenue to support the efforts of the stores in that area. Vice-Chairman Wolf SECONDED and MOTION CARRIED UNANIMOUSLY with a vote of 6-0. Chairman Bowman requested that we contact the stores to work out a regular clean-up schedule.

**c. Discussion of a Publicity Campaign to Promote Weed Control.**

Staff Liaison Rich Ruggles prepared a public service announcement (PSA) for the publicity campaign to promote weed control. He advised the commission that the City of Kingman posted the PSA to the City website as of January 15, 2014. He also indicated the City of Kingman would be putting a PSA on a slide for the Kingman cable channel in the near future.

Mr. Ruggles also advised the commission that the City of Kingman no longer includes a newsletter in the municipal water bill due to the high cost of the insert. He believes it would not be an option to put the PSA in the bill. He advised the CCC that they could send the PSA to the local radio stations and newspapers to promote weed control in and around the City of Kingman. Commissioner Giesbrecht requested Staff Liaison Rich Ruggles to investigate if the CCC could put PSA stuffer in the water bill and what the cost would be to include it.

The Commission discussed how to get the information to the radio stations and the newspapers. The Clean City Commission would like to promote this campaign to clean up the City of

Kingman and to keep it clean. Chairman Bowman indicated the City came together in 2014 and cleaned up the town before the Route 66 Festival however since that time no efforts have been done to keep the City of Kingman clean. The City will be sponsoring another Festival in 2015 and the Clean City Commission needs to start now to get the City ready for the event. The Commission agreed that they need to promote this campaign to assist in keeping Kingman clean and beautiful.

Vice Chairman Wolf made a MOTION to use the PSA language to send to the radio and TV stations. Commissioner Giesbrecht SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 6-0. Vice-Chairman Wolf asked about the Adopt-a-Block Program. Chairman Bowman gave him the current list of participants and location for the program.

#### **4. NEW BUSINESS**

##### **a. Discussion of Arbor Day Plans.**

Sandie Womack of the Cerbat Garden Club thanked the Clean City Commission and the City of Kingman Parks Department for their support of the yearly Arbor Day event. The Garden Club has been having the annual Arbor Day Poster Contest since 2008. The Garden Club thought last year's event was a huge success. Members of the club continue to keep an eye on previous year sites to ensure the trees are developing. Ms. Womack indicated the Cerbat Garden Club would like to continue to include the Arbor Day Celebration and the poster contest ceremony together. The 2015 theme is "Trees are Terrific in Cities and Towns." She thinks this theme ties into support Kingman's participation as a Tree City USA.

Ms. Womack advised the commission the Cerbat Garden Club awards each participant in the poster contest a tree sapling to plant at home. The club presents tree saplings to every participant each year. Last year they presented 357 saplings which is the average number they give out each year.

Ms. Womack said the Kingman Garden Club works closely with Staff Liaison Rich Ruggles and the City of Kingman Parks Department to choose sites and organize these events. The State Arbor Day Celebration is scheduled for Friday, April 24, 2015. The Garden Club would like to schedule the local event for Saturday, April 25, 2015 to encourage participation of families and the school children. The location has not been decided as of this date. The group has planted on school properties in the past but indicated the community sites are optimal for Arbor Day. Commissioner Russell asked who maintains them after they are planted. Ms. Womack indicated that in the city parks the Parks Department waters and maintains the trees. Chairman Bowman thanked the Cerbat Garden Club and Ms. Womack for the work and participation in this event each year. Mr. Ruggles will contact the Parks Department regarding a location for this year's Arbor Day event and will then get in touch with Ms. Womack.

##### **b. Awarding of Community Challenge Award Grants.**

Staff Liaison Rich Ruggles advised the Clean City Commission that the commission received four applications for the 2015 Chuck Gibson Community Challenge. Mr. Ruggles indicated the Clean City Commission has budgeted \$600.00 dollars for the challenge and actually has more money than applications. He informed the commission they had received applications from Cedar Hill 4 H Club which wants to plant trees, and the First Lego League at KAOL, KYC

BUTT, and the KAHS Robotics Club which applied to do clean-ups.

The Clean City Commission discussed application deadlines and completion dates. Mr. Ruggles indicated the applications had to be received by the City by December 8, 2014 and projects must be completed by April 25, 2015. The commission discussed the submittals and the budget. Commissioner Russell made a MOTION to approve all applicant requests. Commissioner Van Hasselt SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 6-0. Mr. Ruggles will contact all applicants and inform them that their applications were approved.

**c. Discussion of Plans for Community Clean-up.**

Staff Liaison Rich Ruggles advised the Clean City Commission that the February 7, 2015 clean up date they reset at the last meeting will not work for the Bulldog Disposal as they have a major clean-up scheduled at another location at the same time. He requested the Clean City Commission members consider Saturday, March 14, 2015 as this date is the only date available at the Mohave County Fairgrounds with no other events scheduled. The Commission members discussed this item, weather, and start times. Commissioner Van Hasselt made a MOTION to change the clean-up date to Saturday, March 14, 2015 starting at 7:30 a.m. Commissioner Carpenter SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 6-0.

**d. Review of Applications and Possible Recommendations to City Council Concerning the Appointment of a Commission Member** Chairman Bowman invited applicant Margie Hicks to speak to the Clean City Commission. Ms. Hicks advised the CCC that she is aware of the goals and challenges of the commission and would like to return to serve on the Clean City Commission. Commissioner Carpenter made a MOTION to recommend Ms. Hicks to serve on the Clean City Commission. Commissioner Giesbrecht SECONDED and the MOTION CARRIED UNANIMOUSLY with a vote of 6-0. The Clean City Commission suggested that Ms. Hicks attend the next Kingman City Council meeting on February 3<sup>rd</sup> when the recommendation will be heard.

**5. CALL TO THE PUBLIC - COMMENTS FROM THE PUBLIC**

Charlie Hupp said that he used to serve on the Clean City Commission many years ago. He indicated the CCC is better organized than they were back in the day.

**6. ANNOUNCEMENTS BY COMMISSION MEMBERS** Commissioner Giesbrecht read an article to the Clean City Commission that was submitted to the Kingman Daily Miner by an 8 year old boy. The young man wrote about the trash around the City. He stated in the letter how everyone needed to do their part and pick it up. Commissioner Giesbrecht indicated this young man could be a future Clean City Commission member. He recommended to the CCC that we write a letter in response to his and send it to the Kingman Daily Miner acknowledging him. Commissioner Geisbrecht also let the CCC know the next Chillin' on Beale will be in April 2015.

Chairman Bowman said he took a ride on his ATV towards the Cerbat Mountains spending hours on the trails and only saw two piles of trash and the rest of the trails were clean and beautiful.

**ADJOURNMENT:** Vice-Chairman Wolf made a MOTION to ADJOURN the meeting. Commissioner Russell SECONDED THE MOTION CARRIED UNANIMOUSLY with a Vote of 6-0. Meeting ADJOURNED at 5:40:24.

APPROVED:

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Ralph Bowman  
Clean City Commission Chairperson

STATE OF ARIZONA)  
COUNTY OF MOHAVE) ss:  
CITY OF KINGMAN)

CERTIFICATE OF CLEAN CITY COMMISSION MINUTES

I, Sherie Sixkiller-Wing, Recording Secretary of the City of Kingman, Arizona, hereby certify that the foregoing Minutes are a true and correct copy of the Regular Meeting Minutes of the Clean City Commission held on January 15, 2015.

Dated this 19th day of February, 2015

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Sherie Sixkiller-Wing, Recording Secretary